

INTERNAL ONLY

Category:

Total Paid:

#of Booths:

FOOD TRUCK VENDOR APPLICATION FORM



**ILDERTON FAIR GROUNDS: GREEN SPACE (Located behind Ilderton Community Centre)
Saturday August 21st, 2021 10AM-4PM & Sunday August 22nd, 2021 10AM-2PM**

Business/Food Truck Name:

Business Owner/Applicants Name: _____

Main Category: (Circle Main One Only*) Food Truck

(Please completed form and send Food Handlers Certificate and complete the "Special Event Form")

Please provide a brief description of your products offered:

Contact Phone #: _____

Email: _____

Website URL: _____ Facebook@/ Instagram@: _____

VENDOR SPACE: ALL vendor spaces are outdoors only. All vendors are required to provide their own; Canopy Tent, Tables, Chairs and Professional Signage, Electrical, Generator *if required

ALL food vendors must carry a proper food handlers certificate, follow updated guidelines and have proper hand cleaning stations. Proper face coverings are required and all vendors need to have hand sanitizer present where money transactions are exchanged and or handled.

FOOD TRUCK VENDOR

\$200 for weekend (2 days @\$100/DAY) # of spaces required: _____ x\$200=

\$ _____

➡ TOTALS CARRIED: \$ _____

Any Special Needs (Please Specify):

Yes, I require a 15AMP Electrical Hook Up

(If not selected you will be required to run off your own generator *if needed) **\$40 for the weekend =**

\$ _____ *Limited vendor outlets available on outside grounds*

Any Special Needs (Please Specify):

VENDOR APPLICATION FORM

ONSITE CAMPING:

AT NO ADDITIONAL COST Onsite Overnight camping is available for Vendors and ONE participating guest. *Please note for the 2021 event-showers and main washrooms will not be available, only porta-potties.

Will you be staying on the grounds overnight?

***Please Circle:**

Yes; BOTH FRIDAY & SAT NIGHT

Yes; FRIDAY ONLY

NO; I have other arrangements

Please note: Overnight Wristbands will be provided to you in your vendor package based on the number of nights you have advised plus one guest. All overnight vendors and guests; will be required to be wear wristbands for security purposes. Our hired Security Team will be checking bands for overnight stays and walking grounds. **IMPORTANT:** Due to fire regulations no campfires or pits are permitted

Yes, I require use of a 15AMP Electrical Hook Up for my *overnight stay for a fee of **\$20 for the weekend** provided by the Ilderton AG Society. Add \$20 ➡ =\$ _____

(Please add totals from each page) ➡ **TOTAL AMOUNT PAYABLE:** \$ _____

IMPORTANT PLEASE READ:

PLEASE CHECK TOTALS FROM EACH PAGE TO ENSURE THE TOTAL AMOUNT PAYABLE IS CORRECT AND YOU'RE SENDING THE CORRECT EMT PAYMENT AMOUNT. WE WILL NOT SEND BACK FUNDS AND ANY ADDITIONAL EMT AMOUNTS MAY COST YOU AN ADDITIONAL FEE FROM YOUR BANK. THANK YOU!

Middlesex County Craft Festival only accepts payment to be made by Email Money Transfer (EMT)

All vendor fees are Non-Refundable-No exceptions

Payment can be sent to: middlesexevents@yahoo.com

Please use the following password when sending EMT: **SHOPPING**

Once payment has been **accepted on our end; that will serve as confirmation of registration/approved vendor for this two-day event**

***EMT Payment is required within 24 hours of receiving your completed vendor form*Vendor Placements will not be held without payment; Categories are Limited.**

Special event updates/information will be communicated via email closer to event date

FOR MORE INFORMATION: CONTACT JENNIFER-EVENT COORDINATOR: middlesexevents@yahoo.com

VENDOR APPLICATION FORM

MIDDLESEX COUNTY CRAFT FESTIVAL RULES, REGULATIONS & CONDITIONS OF VENDOR AGREEMENT

Please Read Carefully and Sign where Required*

1. All vendor fees are non-refundable
2. All vendors are required to handle your own sales tax if applicable*, have their own cash/change on hand as well as a reliable internet connection for payments such as Square, Intuit etc.
3. We will NOT hold spaces, you need to complete form and send in EMT, once EMT is accepted; that is confirmation you're registered* Categories are Limited
4. Vendors are required to have their own professional/creative signage, provide their own tables, chairs and linens
5. Event cost is for the full weekend and covers extensive marketing mediums for event
6. You agree to participate for the two full days; removal of tent before 2:30PM Sunday June 28th is prohibited
7. You agree to allow Middlesex Shopping Extravaganza to list, market and take photos from your social media pages as well as photograph vendor space during event and use for social media, website/marketing purposes
8. As a vendor you agree to share this event through social media/marketing and showcase your designated "Vendor Badge" photo as your profile photo and or cover photo on Facebook
9. Vendors agree to provide their own tent/canopy for their OUTDOOR VENDOR SPACE
10. Chairs and tables are NOT provided; Vendors agree to bring their own
11. All outdoor structures must be able to withstand any inclement weather conditions, be fastened down and pose no harm or danger to life or health
12. Vendor Space is exclusively for the applied and approved vendor. Sharing of vendor space is prohibited; any other changes must be approved by Jennifer Pratt in writing for approvals
13. Vendors agree to keep their spaces neat and tidy, walking areas clear of loose cords, high stacked items, sharp objects that can be grabbed by children etc. which can potentially cause harm or risk to vendors or attendees.
14. No open flames; or Campfires
15. Extension cords are not provided, all vendors to provide their own if required. Must meet Canadian Safety Standard Rules & Regulations
16. NO SMOKING on Grounds; All Ilderton Fairgrounds Property is designated as a NON-SMOKING area
17. No Bulk water containers to be filled on grounds.
18. No Trailer-Water Hook Ups are available or close by
19. Vendor placement will be selected by Middlesex Shopping Extravaganza Events. Placement is final, please always respect your neighbours
20. Electrical is only designated in certain areas. Electrical is only available to those who required and paid for outlet use
21. All Vendors are required to stay right until the end of the designated time of event; No take downs. Please ensure you respect other vendors, attendees and safety of all participants and visitors. Failure to do so will result in loss of future event participation with Middlesex Shopping Extravaganza Events
22. Middlesex Shopping Extravaganza Events agrees to secure premise overnight with a third-party hired security company on the Friday and Saturday for vendors to leave booths setup and covered
23. Vendor must remove and dispose of all garbage in their areas at the end of the show, please recycle and bring necessary bags/bins if necessary

VENDOR APPLICATION FORM

24. Vendor vehicles are prohibited on event space and to be driven on vendor grounds on Sat June 27TH & Sun June 28th, 2020 outside of the designated hours listed below.

VEHICLES IN THE PARK: Vehicles are not permitted to move within the vendor park area **except during the following times:**

- **Move-in on Friday June 26th 3PM-7PM**
- **Between 6 am and 8 am on Saturday and Sunday**
- **After 2:30pm on Sunday June 28th, 2020**

Municipal Bylaw Enforcement Officers may issue a citation (ticket) should you attempt to move a vehicle in or out of the park at any other time. In addition, should you attempt to move a vehicle within the park at a time other than those stipulated, Festival Management may, at its sole discretion, terminate your Rental Agreement immediately, retain all fees paid and levy such other expenses and costs as are deemed appropriate.

WAIVER/AGREEMENT

Middlesex Shopping Extravaganza Events assumes no responsibility for loss due to; fire, vandalism, theft, weather conditions, riots or any cause beyond our control.

The undersigned exhibitor/vendor agrees to have their own liability insurance and hereby agrees to hold Jennifer Event Coordinator, Middlesex Shopping Extravaganza Events, Middlesex County Craft Festival, Organizers, Volunteers, Employees, Any person, General Public, and the Ilderton Agricultural Society clear of any and all harm, all damages, expenses, liability resulting from any injury or property damage to general public, exhibitors, organizers and event coordinators arising from participation of the Middlesex County Craft Festival on Friday June 26^{st(Setup)}, Sat June 27th and Sunday June 28th, 2020.

Middlesex County Craft Festival and acting Event Coordinator Jennifer Pratt with Middlesex Shopping Extravaganza Events will not be responsible for any damage goods, loss or losses incurred by vendor/exhibitor as a result of bad weather, accidents, water damage, fire, thefts, acts of God an any other incidents or mishaps not specifically listed herein.

Vendor/Exhibitor agrees to the above **RULES, REGULATIONS & CONDITIONS OF VENDOR AGREEMENT** listed, and that Middlesex County Craft Festival is privately run and assisted by volunteers. The vendor/exhibitor assumes all risks, responsibilities and legal obligations and compliances.

I; (Vendor/Applicants Name) _____ agree to the above Rules, Regulations and Vendor Conditions set above by Middlesex Shopping Extravaganza for the Middlesex County Craft Festival that will take place at the Ilderton Fair Grounds June 26th (Setup) Sat June 27th & Sunday June 28th 2020.

Vendor/Applicants Signature: _____

Date Signed: _____

PLEASE COMPLETE, SIGN AND RETURN ALL 4 PAGES WITH TOTAL PAYMENT TO: middlesexevents@yahoo.com