

## VENDOR APPLICATION FORM

### INTERNAL ONLY

Category: \_\_\_\_\_

Total Paid: \_\_\_\_\_

#Of Booths: \_\_\_\_\_



**SATURDAY AUGUST 21ST 10AM-5PM & SUNDAY AUGUST 22ND 10AM-2PM**

**ILDERTON FAIR GROUNDS: 195 King St, Ilderton, ON N0M 2A0**

Business/Booth Name: \_\_\_\_\_

Business Owner/Applicants Name: \_\_\_\_\_

Main Category: (Circle Main One Only\*) Food Truck (see separate requirements)

Candles Glass Soaps/Bath Bombs Wood Metal Jewellery Kids Clothing/Accessories Home Goods  
Pet Products Fine Art Knits/Crochet Pottery Leather Goods Essential Oils Food Product/Baking  
General Clothing Home Décor Natural Beauty Products Vinyl Products Handcrafted Pens Ceramics  
Antique/Vintage Upcycled/Repurposed

\*Please note: This event will not be accepting any MLM (Multi-Level-Marketing) businesses. All vendors must be handmade or a local small business with NO MLM. Thank you for your understanding!

Please provide a brief description of your products/work: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Website URL: \_\_\_\_\_ Facebook@/ Instagram@: \_\_\_\_\_

**VENDOR SPACE:** ALL vendor spaces are outdoors only. All vendors are required to provide their own; 10x10 Canopy Tent, Tables, Chairs and Professional Signage

### 12X12 OUTDOOR SPACES

\$150 for weekend (2 days @\$75/DAY) # of spaces required: \_\_\_\_\_ x\$150= \$ \_\_\_\_\_

Any Special Needs (Please Specify): \_\_\_\_\_

**Yes, I require a 15AMP Electrical Hook Up (ONLY Given to those who require for showcasing their products) \*Limited vendor outlets available** **\$20 for the weekend = \$** \_\_\_\_\_

Any Special Needs (Please Specify): \_\_\_\_\_

➡ **TOTALS CARRIED: \$** \_\_\_\_\_

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### ONSITE CAMPING:

AT NO ADDITIONAL COST Onsite Overnight camping is available for Vendors and ONE participating guest. Camping Includes use of onsite shower and washrooms on the Friday & Saturday night to participating VENDORS ONLY\*

**Will you be staying on the grounds overnight?**

**\*Please Circle:**

Yes; BOTH FRIDAY & SAT NIGHT

Yes; FRIDAY ONLY

NO; I have other arrangements

**Please note:** Overnight Wristbands will be provided to you in your vendor package based on the number of nights you have advised plus one guest. All overnight vendors and guests; will be required to wear wristbands for security purposes. Our hired Security Team will be checking bands for overnight stays and walking grounds. **IMPORTANT:** Due to fire regulations no campfires or pits are permitted

**Yes,** I require use of a 15AMP Electrical Hook Up for my \*overnight stay for a fee of **\$20 for the weekend** provided by the Ilderton AG Society. Add \$20 ➡ = \$ \_\_\_\_\_

(Please add totals from each page) ➡ **TOTAL AMOUNT PAYABLE:** \$ \_\_\_\_\_

### IMPORTANT PLEASE READ:

PLEASE CHECK YOUR TOTALS FROM EACH PAGE TO ENSURE THE TOTAL AMOUNT PAYABLE IS CORRECT AND YOU'RE SENDING THE CORRECT EMT PAYMENT AMOUNT. WE WILL NOT SEND BACK FUNDS AND ANY ADDITIONAL EMT AMOUNTS MAY COST YOU AN ADDITIONAL FEE FROM YOUR BANK. THANK YOU!

**Middlesex County Craft Festival only accepts payment to be made by Email Money Transfer (EMT)**

**All vendor fees are Non-Refundable**

**Payment can be sent to:** [middlesexevents@yahoo.com](mailto:middlesexevents@yahoo.com)

**Please use the following password when sending EMT: SHOPPING**

*\*Once payment has been **accepted** on our end; that will serve as confirmation of registered/approved vendor for this two-day event\**

**\*EMT Payment is required within 24 hours of receiving your completed vendor form\***

**Vendor Placements will not be held without payment; Categories are Limited!**

This event does not allow MLM-Multi Level Sales Vendors. Only Small Business, Artisans and Handmade Crafters Only. Thank you for your understanding!

Special event updates/information will be communicated via email closer to event date

**FOR MORE INFORMATION: CONTACT JENNIFER -EVENT COORDINATOR:** [middlesexevents@yahoo.com](mailto:middlesexevents@yahoo.com)

# **VENDOR APPLICATION FORM**

## **MIDDLESEX COUNTY CRAFT FESTIVAL RULES, REGULATIONS & CONDITIONS OF VENDOR AGREEMENT**

**Please Read Carefully and Sign where Required\***

1. All vendor fees are non-refundable
2. Should this event need to be rescheduled for reasons beyond our control; you agree that you will be provided a rescheduled date option, should you not be able to make the rescheduled date; a credit to use for future events by Middlesex Shopping Extravaganza Events will be applied and you will be notified of terms and expiry of that credit via email communication
3. All vendors are required to handle your own sales tax if applicable\*, have their own cash/change on hand as well as a reliable internet connection for payments such as Square, Intuit etc.
4. We will NOT hold spaces, you need to complete form and send in EMT, once EMT is accepted; that is confirmation you are registered\*
5. Vendors are required to have their own professional/creative signage and provide their own table linens
6. You agree to allow Middlesex Shopping Extravaganza to list, market and take photos from your social media pages as well as photograph vendor space during event and use for social media, website/marketing purposes
7. As a vendor you agree to share this event through social media/marketing and showcase your designated "Vendor Badge" photo as your profile photo and or cover photo on Facebook
8. Vendors agree to provide their own tent/canopy for their OUTDOOR VENDOR SPACE
9. Chairs and tables are NOT provided; Vendors agree to bring their own
10. All outdoor structures must be able to withstand any inclement weather conditions, be fastened down and pose no harm or danger to life or health
11. Vendor Space is exclusively for the applied and approved vendor. Sharing of vendor space is prohibited; any other changes must be approved by Jennifer Pratt in writing for approvals
12. Vendors agree to keep their spaces neat and tidy, walking areas clear of loose cords, high stacked items, sharp objects that can be grabbed by children etc. which can potentially cause harm or risk to vendors or attendees.
13. No open flames; or Campfires
14. Extension cords are not provided, all vendors to provide their own if required. Must meet Canadian Safety Standard Rules & Regulations
15. NO SMOKING on Grounds; All Ilderton Fairgrounds Property is designated as a NON-SMOKING area
16. No Bulk water containers to be filled on grounds.
17. No Trailer-Water Hook Ups are available or close by
18. Vendor placement will be selected by Middlesex Shopping Extravaganza Events. Placement is final, please always respect your neighbours
19. Electrical is only designated in certain areas. Electrical is only available to those who required and paid for outlet use
20. All Vendors are required to stay right until the end of the designated time of event, No take downs. Please ensure you respect other vendors, attendees and safety of all participants and visitors. Failure to do so will result in loss of future event participation with Middlesex Shopping Extravaganza Events
21. Middlesex Shopping Extravaganza Events agrees to secure premise overnight with a third-party hired security company on the Friday and Saturday for vendors to leave booths setup and covered
22. Vendor must remove and dispose of all garbage in their areas at the end of the show, please recycle and bring necessary bags/bins if necessary

## VENDOR APPLICATION FORM

**23. Vendor vehicles are prohibited on event space and to be drove on vendor grounds on Saturday August 21<sup>st</sup> & Sunday August 22<sup>nd</sup>, 2021 outside of the designated hours listed below**

**VEHICLES IN THE PARK:** Vehicles are not permitted to move within the vendor park area **except during the following times:**

- **Move-in on Friday August 21 2021 3PM-7PM**
- **Between 6 am and 8 am on Saturday and Sunday**
- **After 2:30pm on Sunday August 22<sup>nd</sup>, 2021**

Municipal Bylaw Enforcement Officers may issue a citation (ticket) should you attempt to move a vehicle in or out of the park at any other time. In addition, should you attempt to move a vehicle within the park at a time other than those stipulated, Festival Management may, at its sole discretion, terminate your Rental Agreement immediately, retain all fees paid and levy such other expenses and costs as are deemed appropriate.

### WAIVER/AGREEMENT

Middlesex Shopping Extravaganza Events assumes no responsibility for loss due to; fire, vandalism, theft, weather conditions, riots or any cause beyond our control.

The undersigned exhibitor/vendor agrees to have their own liability insurance and hereby agrees to hold Jennifer-Event Coordinator, Middlesex Shopping Extravaganza Events, Middlesex County Craft Festival, Organizers, Volunteers, Employees, Any person, General Public, and the Ilderton Agricultural Society clear of any and all harm, all damages, expenses, liability resulting from any injury or property damage to general public, exhibitors, organizers and event coordinators arising from participation of the Middlesex County Craft Festival on Friday August 20<sup>th</sup> <sup>(Setup)</sup>, Sat August 21<sup>st</sup> and Sunday August 22<sup>nd</sup>, 2021.

Middlesex County Craft Festival and acting Event Coordinator Jennifer Pratt with Middlesex Shopping Extravaganza Events will not be responsible for any damage goods, loss or losses incurred by vendor/exhibitor as a result of bad weather, accidents, water damage, fire, thefts, acts of God an any other incidents or mishaps not specifically listed herein.

Vendor/Exhibitor agrees to the above **RULES, REGULATIONS & CONDITIONS OF VENDOR AGREEMENT** listed, and that Middlesex County Craft Festival is privately run and assisted by volunteers. The vendor/exhibitor assumes all risks, responsibilities and legal obligations and compliances.

I; (Vendor/Applicants Name) \_\_\_\_\_ agree to the above Rules, Regulations and Vendor Conditions set above by Middlesex Shopping Extravaganza for the Middlesex County Craft Festival that will take place at the Ilderton Fair Grounds August 21<sup>st</sup> (Setup) Sat August 21 & Sunday August 22<sup>nd</sup>, 2021.

Vendor/Applicants Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

PLEASE COMPLETE, SIGN AND RETURN ALL 4 PAGES WITH TOTAL PAYMENT to:

[middlesexevents@yahoo.com](mailto:middlesexevents@yahoo.com)